REGULAR MEETING: June 11, 2024. The regular meeting of the Oxford Junction City Council was held at the Community Center. Mayor Hartwig called roll at 7 pm. Council present were Krutzfeld, Wiese, Witt and Wood. Balichek was absent. Staff present was Hansen and Wood. Visitors were Denny Coon-Fire Chief, Sarah Fosbinder-MSA Professionals.

BALICHEK ABSENT FOR ALL MOTIONS

Moved by Krutzfeld seconded by Witt to approve the agenda. Roll Call Vote. All Ayes. Motion Carried

Moved by Krutzfeld seconded by Wiese to approve the consent agenda. Roll Call Vote. All Ayes. Motion Carried.

AFLAC	AFLAC INS	\$322.92
AgVantage FS, INC	LIB	\$351.01
ALLIANT	UTILITIES	\$1,944.72
AMAZON CAPITAL SERVICES	LIBRARY	\$746.99
ANAMOSA JOURNAL-EUREKA	PUBLISHING	\$135.24
CHEMSEARCH	WEED KILLER	\$678.90
CITIZENS STATE BANK	NSF CHECK FEE	\$5.35
CITY OF OXFORD JUNCTION	WA DEP-ASHLEY WERDEN	\$75.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$213.96
DINGES FIRE COMPANY	FIRE DEPT	\$874.92
FENIX USA, LLC	MONTHLY METER FEE	\$235.40
FIRST TRUST & SAVINGS BANK	FIRE DEPT EQUIP LOAN	\$21,756.00
HARRY'S FARM TIRE	TIRE REPAIR-LAWN MOWER	\$117.00
HAWKINS INC	CHEMICALS	\$224.40
HEALTH PARTNERS UNITY POINT	HEALTH INS-WOOD	\$2,302.44
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$2,062.15
IOWA FINANCE AUTHORITY	LOAN PAYMENTS	\$142,408.88
IPERS	IPERS	\$1,513.93
JACE NICELY	LIB-MOWING/SNOW REMOVAL	\$200.00
JOHN DEERE FINANCIAL	CLOTHING ALLOW-WOOD	\$106.32
KEVIN MURRAY	CLOTHING ALLOW-MURRAY	\$97.43
KLUESNER SANITATION, LLC	GARBAGE CONTRACT	\$2,592.00
LOST NATION TELEPHONE CO.	TELEPHONE	\$480.53
MAIN STREET CONTRACTING	4TH OF JULY ENTERTAINMENT	\$1,587.50
P & K MIDWEST INC	PARTS-LAWN MOWER	\$202.06
POSTMASTER	POSTAGE	\$258.00
QC ANALYTICAL SERVICES, LLC	LAB TESTING	\$219.00
RADIO COMMUNICATIONS SYSTEMS	FIRE DEPT-GRANT	\$4,696.00
SECRETARY OF STATE	NOTARY RENEWAL-HANSEN	\$30.00
STACIA HANSEN	MILEAGE	\$29.40
STEVE FEUSS AUTO	FIRE DEPT	\$199.06
TREASURER, STATE OF IOWA	MAY WET	\$644.37
UMB BANK NA	CURB & GUTTER LOAN	\$30,733.75
US CELLULAR	MONTHLY CHARGE-TABLET	\$35.03

USA BLUE BOOK	SUPPLIES	\$158.95
WALMART-CAPITAL ONE	SUPPLIES	\$63.20
WELLMARK BC/BS	DENTAL INS-WOOD	\$124.76
Total Payroll Paid On: 5/10/24		\$3,569.78
Total Payroll Paid On: 5/24/24		\$3,642.41
***** REPORT TOTAL *****		\$225,638.76
FUND SUMMARY		
GENERAL		\$12,794.37
LIBRARY		\$3,363.61
ROAD USE TAX		\$4,481.96
EMPLOYEE BENEFITS		\$2,863.31
DEBT SERVICE		\$52,489.75
WATER		\$23,079.89
SEWER		\$126,565.87
TOTAL FUNDS		\$225,638.76

RECEIPTS:

General	\$12,537.27
Library	\$509.56
RUT	\$4,441.35
Employee Benefits	\$2,705.19
Emergency	\$147.97
LOST	\$4,775.45
Debt Service	\$1,630.86
Water	\$6,983.35
Sewer	\$8,366.77
WWTF	\$6,186.86
Total receipts	\$48,284.63

Mayor Hartwig opened a public hearing on proposed ordinance Chapter 15 Title VII, Property Maintenance Code at 7:02 pm. There were no written or oral comments or objections. The hearing was closed at 7:03 pm.

Moved by Krutzfeld seconded by Wiese to approve the first reading of the proposed ordinance. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wood to waive the 2^{nd} and 3^{rd} reading of the proposed ordinance. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wiese to approve and adopt the proposed ordinance. Roll Call Vote. All Ayes. Motion Carried.

The ordinance reads as follows:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF OXFORD JUNCTION, IOWA, BY ADDING A NEW CHAPTER 15, TO TITLE VII, THEREOF:

PROPERTY MAINTENANCE CODE

BE IT ENACTED by the City Council of the City of Oxford Junction, Iowa:

TITLE VII – CHAPTER 15 PROPERTY MAINTENANCE CODE

7-15-1 Purpose 7-15-3 Amendments, Modifications, Additions,

7-15-2 Adoption of 2018 International and Deletions

Maintenance Code

7-15-1 PURPOSE. The purpose of the chapter is to establish minimum regulations governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures.

7-15-2 ADOPTION OF THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE. That certain documents which are on file and are open for inspection to the public in the office of the City Clerk, being marked and designated the International Property Maintenance Code as published by the International Code Council, Inc., be and is hereby adopted as the Property Maintenance Code for the City of Oxford Junction, Iowa; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter.

7-15-3 AMENDMENTS, MODIFICATIONS, ADDITIONS, AND DELETIONS.

Section 101.1. Insert: City of Oxford Junction

Section 103.5. Insert: Building Permit Fee Schedule

Section 112.4. Insert: \$50 and \$200

Section 302.4. Insert: 8 inches

Section 303. Deleted.

Section 304.14. Insert: Delete: "during the period from [date] to [date]"

Insert: "when occupied"

Section 307. Deleted.
Section 402. Deleted.
Chapter 5. Deleted.
Chapter 6. Deleted.
Chapter 7. Deleted.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Sarah Fosbinder with MSA Professional Services congratulated the City on being awarded \$500,000 CDBG funding. We will now be able to proceed with the lagoon liner and sludge project. There is a manhole at the lagoons that leaks when it floods. This will be added to the project to be relined.

Moved by Wiese seconded by Krutzfeld to approve a contract with MSA for CDBG Administrative Services for \$30,000. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wiese seconded by Krutzfeld to approve a contract with MSA for Lagoon Liner Replacement Construction Related Services estimated at \$53,170. Roll Call Vote. All Ayes. Motion Carried.

Fire Chief Denny Coon stated they had their 2nd skid loader fire of the year. They also had four storm watch calls and did two damage assessments after the storms. All of the new members are off of probation and they will be working on getting them all turn out gear.

Krutzfeld stated the ambulance responded to one call this month. They will have their audit on July 2^{nd} . Looking for volunteers from the ambulance to help with the 4^{th} of July activities.

Arther Wood stated he got a price for roll off dumpsters for City Wide Clean Up from Kluesner Sanitation. They will be \$400 each plus dumping fees. Art will get some additional quotes and report next month. The storm drain by the convenience store is plugged and water was reportedly almost going in the door of the store during a heavy rain. Our jetter would not cut through the plug so Art will get a quote for someone with bigger equipment to come in and unplug it. They have been working on getting the Legion Banners put up. They replaced the blades on the lawn mower and discovered the deck is bent. Would like to get a new deck next year. They hauled 7 loads of yard waste after the storm.

Krutzfeld, Wiese and Hartwig will perform Hansen's annual review on June 19th at 9:30.

Moved by Krutzfeld seconded by Wood to approve Mosquito Spraying of Iowa to spray for mosquitos this year. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wood to approve renewing the liquor licenses for Coon's Corner and Thomsen's Filling Station. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wiese to approve renewing the tobacco permits for Coon's Corner and Thomsen's Filling Station. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wiese to approve a \$300 donation to the fireworks fund. Roll Call Vote. All Ayes. Motion Carried.

Hansen will notify Terry Goerdt about getting started with nuisance properties now that the ordinance has been passed.

Krutzfeld stated that she has found someone new to help design the City Website, so hopefully things will progress a little faster now. We will have a contest for a City Logo as soon as the website is up and running.

We will go to Citizen's State, First Trust & Savings, Fidelity and DuTrac to get quotes for funding for a new plow/dump truck.

Moved by Krutzfeld seconded by Wood to adjourn at 8:47 pm.

Brandy Hartwig, Mayor	Attest: Stacia Hansen, City Clerk

These minutes are not official minutes until approved by the City Council.